



Metropolitan Serapion

COPTIC ORTHODOX CHURCH

DIOCESE OF LOS ANGELES

SOUTHERN CALIFORNIA AND HAWAII

Excused Absence Request

To Whom it May Concern:

Our family are faithful members of the Coptic Orthodox Church of Alexandria, which is an ancient Apostolic Church founded by St. Mark the Evangelist around the year 42 AD. According to our Church's Tradition and ancient calendar, the Feast of the Nativity of our Lord Jesus Christ, commonly known as "Christmas," will be celebrated on Wednesday, January 7, 2026, which is a religious holy day for our family.

Please excuse _____ for this day so he/she may observe these religious holy day with our family. Also, I kindly request you provide any relevant classwork or homework he/she will miss as a result.

Thank you for your understanding.

Sincerely,

(Printed Name)

Mailing Address

P.O. Box 4960
Diamond Bar, CA 91765

Web Address <http://lacopts.org/>

Administration

3803 W. Mission Blvd.
Pomona, CA 91766
Tel. (909) 865-8378
Fax (909) 865-8348

His Eminence Metropolitan Serapion

Tel. (909) 865-6308

E-mail: bishopserapion@lacopts.org